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Halliburton NUS CORPORATION

January 28, 1994

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Broomfield, CO 80020

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Mr. Mark Gibson
EG&G Rocky Flats, Inc.
Rocky Flats Plant
Procurement, Bldg. 131
P.O. Box 464
Golden, Colorado 80402-0464

SUBJECT: SUBCONTRACT PC 84017JB ROCKY FLATS SOLAR POND/PONDCRETE PROJECT
[WBS 710 PROJECT MANAGEMENT - HALLIBURTON NUS ROCKY FLATS DENVER]
BROOMFIELD OFFICE CLOSURE
RF-HED-94-0030

Dear Mr. Gibson:

Your letter MDG-011-94 dated January 13, 1994 directed office closure on or before January 31, 1994 and also that all Broomfield office documents remain in place. HNUS letter RF-HED-94-0018 responded to your letter and defined our interpretation of the contract with regards to quality records/duplicate files, etc.

A conversation on January 27, 1994 requested that I further expound on the QA requirements.

The Subcontract requires that we operate in accordance with a Site Specific Quality Assurance Plan. This plan, HNUS Deliverable #730, was approved by EG&G 05/11/92. Rev. 3, the current plan, was approved by EG&G 09/23/92. Section 17 of the Plan (page 44) defines Quality Records. QA Instruction (QAI) 17 defines in detail the particulars of record storage, including the concept of dual storage. Mr. Mic Prochazka of EG&G, who served as the EG&G Project QA Representative, can confirm the requirement for a dual filing/storage system.

As discussed with members of your staff, HNUS is not opposed to turning over files based upon EG&G taking one of the following suggested actions:

1. Instruct HNUS to amend the QA Plan and approve the change.
2. Instruct this change in a Contract Modification as required in the Contract General Terms & Conditions eliminating the requirement for record retention from the contract as described in Section 57.
3. Contractor provide a stop-work order as indicated in Section 25 of the Terms & Conditions directing files to be abandoned in place.

In any of the aforementioned options, HNUS must be afforded funding to allow an orderly review and transfer of files for archiving.

We are trying to work with your personnel regarding the demobilization of the Broomfield office. Attempts to perform work in accordance with the terms of the contract and the Quality Assurance requirements should be supported by both organizations.

Please contact me if you have any questions or comments.

Sincerely,

HALLIBURTON NUS CORPORATION

Ted A. Bittner
Ted A. Bittner
Project Manager

ADMIN RECCRD

TAB/tw

cc: T. Beckman

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RF-HED-94-0030
A Halliburton Company

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